

INFORMATION ON THE PROCESSING OF THE PERSONAL DATA FOR THE PURPOSES OF LINKEDIN PROFILE MANAGEMENT

Your Data Controller is Comtegra S.A. with registered office in Warsaw, ul. Puławska 474, 02-884 Warsaw, Poland (hereinafter referred to as: Company, Comtegra).

For what purpose and on what basis Comtegra will process personal data?

Your personal data will be processed for the purposes of:

- a) administering and managing the Comtegra company profile by replying to your posts and comments and supervising the content published by users - pursuant to Article 6(1)f GDPR (Comtegra's legitimate interest is to promote events, services and own products by running and managing the company's profile);
- b) responding to inquiries and conducting correspondence through private messages via the LinkedIn portal - pursuant to Article 6(1)f GDPR (Comtegra's legitimate interest is the possibility of providing answers to persons contacting the Company);
- c) conducting statistical and analytical research covering products and services offered by the Company, including quality testing, customer satisfaction assessment, etc. - pursuant to Article 6(1)f GDPR (Comtegra's legitimate interest is to improve the quality of service and offer profiling);
- d) implementation of other legally justified interests of Comtegra, which include the possibility of pursuing and defending claims, preventing fraud and economic crimes or ensuring the security of the ICT environment.

In addition, we would like to inform you that the administrator of the LinkedIn portal (depending on the user's location, it is LinkedIn Ireland Unlimited Company - for users from countries belonging to the European Union (EU), the European Economic Area (EEA) and Switzerland, or LinkedIn Corporation - for users from other countries) is a separate controller of data of visitors and people interacting with the Comtegra company profile, who may process their data for its own purposes based on other legal grounds.

In particular, the administrator of the LinkedIn portal, based on its own provisions and regulations, may collect and process information contained in cookies on the devices of users visiting the profile. In addition, the administrator of the LinkedIn portal can, on the basis of such collected data, create anonymous statistics (e.g. regarding the number or profile of visitors), which can then be made available to Comtegra as the profile operator.

Additional information on the processing of personal data by the LinkedIn administrator can be found at <https://www.linkedin.com/legal/privacy-policy>.

Comtegra may share personal data with other recipients, as long as such an obligation is resulting from legal provisions.

What personal data will be processed by Comtegra?

Comtegra will process the following personal data: name, surname, e-mail address, image in the form of a profile photo, information about education and professional experience, information about the job you are looking for and other information that you post on your profile, as well as comments and other content that you post on our LinkedIn profile.

For what period of time will Comtegra process the data?

Your personal data will be processed for the period necessary to achieve the above-mentioned purposes of processing, in particular for the period in which you are an active user of the profile or until you object to data processing.

Data contained in posts or comments may be processed until they are deleted.

The data contained on your profile may be processed until you unfollow the Comtegra profile and remove any content (comments, reactions to posts) posted by you on the Comtegra company profile.

Regardless of data storage by Comtegra, the LinkedIn administrator may apply its own data storage periods.

What are the rights of the data subject?

You have the right to:

- access your personal data and to receive copies of personal data being processed;
- rectify your inaccurate personal data;
- claim data erasure (right to be forgotten) in cases referred to in Article 17 GDPR;
- obtain restriction of personal data processing in cases referred to in Article 18 GDPR;
- object to data processing in cases referred to in Article 21 GDPR;
- transfer the data provided, processed in an automated manner.

If you believe that your personal data is being processed unlawfully you may lodge a complaint with the supervisory authority - Personal Data Protection Office, ul. Stawki 2, Warsaw.

Contact

Should you need any additional information related to the protection of personal data or would like to exercise your rights, please contact our Data Protection Officer:

Piotr Janiszewski, e-mail: iod@comtegra.pl.